

2016 ASA/USA 12U Class A Girls' Fast Pitch National Championship



City of Salem, City of Roanoke, Roanoke County, Botetourt County Parks & Recreation
Departments, Roanoke Valley Convention & Visitors Bureau, and Piedmont Virginia ASA





Dear Manager,

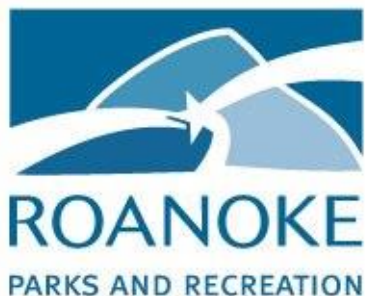
Congratulations to you and your team for qualifying for the 2016 ASA/USA 12U Class A Girls' Fast Pitch National Championship in the Roanoke Valley of Virginia July 31 – August 7, 2016.

The Roanoke Valley has hosted 46 ASA National Championships and we believe that you will find our staff qualified and able to assist you. Our facilities are some of the best in the country with the Botetourt Sports Complex winning ASA Complex of the Year for 2012 and the Moyer Sports Complex winning ASA Complex of the Year for 2011.

Four Parks and Recreation Departments that include the City of Salem, City of Roanoke, Roanoke County, and Botetourt County along with Piedmont Virginia ASA come together along with our Roanoke Valley Convention & Visitors Bureau to bring you this prestigious event.

This information packet should answer the majority of your questions about the tournament. Please read the packet carefully and if you still have questions please give me a call or E-mail me.

Good luck and we look forward to meeting you and your team.



DEADLINE is JULY 25th at 5:00pm



Tournament Entry Check-List

Mail to: John McPhail / 5818 Fieldview Dr Roanoke, VA 24019


or

Scan and Email to: jmcphail4@gmail.com

- Completed Official Tournament Entry Form (Sample Form A) - Must be signed by ASA Commissioner
- ASA Official Championship Roster (Sample Form B) - Must be signed by ASA Commissioner on both sides
- Tournament Entry Fee \$550 - Made payable to Piedmont Virginia ASA
- Pick-Up Player Form - (Sample Form C) - Must be signed by ASA Commissioner (This form only can be turned in as late as check-in at the tournament)

Email to: jmcphail4@gmail.com

- ☐ Digital picture for tournament program (must be in .jpg format)




Official Tournament Entry Form

www.assoftball.com



Instructions:

This form must be filled out by the ASA Commissioner or his/her designee before the team listed below is allowed to compete in any of the following Tournament(s) (circle type of tournament):

Regional ☐ **National/Territory/HOF** ☐ **National Championship Finals** ☐

Please fill out completely and accurately

YOUTH				ADULT			
Girls	Fast	Gold	14-U	Men	Slow	Major	35-Over
Boys	Slow	14-U	16-18	Men	Fast	Minor	40-Over
		18-U	20-24	Men	Mixed	100-Over	45-Over
		25-29	30-34	Men	Mixed	150-Over	50-75 Over
ACE Coach		10-U	12-14		Mixed	100-Over	
ASA Insurance Team		10-U	12-14		Mixed	150-Over	
or Individual					Mixed	150-Over	

Team Information (Print or Type)

Team Name: _____

Address: _____

City/State/Zip: _____

Home Phone: () _____ Work Phone: () _____ Cell Phone: () _____

Fax Number: () _____ Email: _____

The team listed above is currently registered and in good standing with the local ASA Association. This team has qualified to compete in the division and classification of play listed above:

Association Team is Registered with	Signed:	Association Commissioner & Contact Phone Number	Date
<p>This portion of the form shall only be used when the team listed above has qualified for a National Tournament or the National Championship Finals. This form is to be completed by either the tournament director of the qualifying tournament, or the local ASA Commissioner if this team has qualified in any one of the following:</p> <p>The above team has qualified for a National Tournament or the National Championship Finals (Please check one):</p> <p><input type="checkbox"/> Regional <input type="checkbox"/> National/Territory/HOF QM <input type="checkbox"/> Registration Items <input type="checkbox"/> Returning <input type="checkbox"/> Host Team</p> <p>The above team has qualified to compete in the:</p>			

National Tournament or Championship Finals	Signed by Tournament Director or Local ASA Commissioner	Date
<p>Forward a copy of this form and the official ASA Championship Form and affiliates to the National Tournament or National Championship Finals Tournament Director.</p>		

[illegible][illegible]

Official Tournament
Entry Form
Sample Form A

ASA Official Championship Roster Sample Form B

Pick-Up Player Form

Sample Form C

Tournament Schedule

JULY

Sunday

31

OPENING DAY

8:00am – 2:00pm

2:30pm – 3:30pm

6:15pm – 7:15pm

7:15pm – 8:00pm

Team Check-In / Bat Testing

Manager Luncheon

Team Social / Meal / Pin Trading

Opening Ceremonies

Salem Football Stadium

Salem Civic Center

Salem Football Stadium

Salem Football Stadium

AUGUST

Monday

1

POOL PLAY GAMES BEGIN - Pool Play will begin at 9:00am and continue through Tuesday. Games will be played at all three locations (Botetourt Sports Complex, Moyer Sports Complex, Darrell Shell Park). Pool play games count toward seeding.

GIFT EXCHANGE - All teams will exchange a gift with the first team they play in pool play.

AUGUST

Tuesday

2

POOL PLAY GAMES - Pool Play games will continue until all teams have played two games. The draw for Double Elimination will occur at the Moyer Sports Complex as pools finish.

AUGUST

Wednesday

3

DOUBLE ELIMINATION GAMES BEGIN - Double Elimination will begin on Wednesday and continue through Sunday. Games will be played at all three locations. Game location assignments are done randomly based on where you draw your position into bracket.

AUGUST

**Thursday -
Saturday**

4-6

DOUBLE ELIMINATION GAMES - Double Elimination continue.

AUGUST

Sunday

7

CHAMPIONSHIP SUNDAY - Championship Sunday includes the final rounds of the tournament including the Semi-Final and Championship Game.

ENTRY FORMS:

Mailed to – John McPhail / 5818 Fieldview Dr Roanoke, VA 24019

Emailed to – jmcphail4@gmail.com

The Official Tournament Entry Form and the ASA Official Championship Roster must be completed and returned to the tournament director, along with the entry fee of \$550.00 (made payable to Piedmont Virginia ASA). The forms **MUST** be signed by your State Commissioner or his/her designee. Your local ASA Commissioner or his/her designee will be the one to supply this form. The deadline for this form and entry fee to be received is July 25 at 5:00pm. These documents can be mailed or submitted via Email attachment. The Pick-Up Player Form is only applicable to teams that have pick up players. The form **MUST** be signed by your State Commissioner or his/her designee and can be brought to the team check in.

TEAM PICTURE:

Team photos (color) need to be sent via Email to jmcphail4@gmail.com in JPEG format. The photo needs to be received no later than July 25th. Photos received after this date will not be included in the tournament program.

TEAM CHECK IN:

Salem Football Stadium – 1008 Texas St Salem, VA 24153

Teams should check in together accompanied by the manager(s). Player picture identification is required. All players will sign in on the Tournament Signature Form and all coaches will show proof of background check/ACE certification as required per ASA. **There will be NO team check-in on Monday August 1st only late individual player check-in after August 1st at the Moyer Sports Complex before you play your first game.**

BAT TESTING:

Salem Football Stadium – 1008 Texas St Salem, VA 24153

Barrel Compression Testing Machine. An ASA approved barrel compression testing machine shall be used at all ASA National Championship Finals (ASA Code Article 310 C)

TEAM CHECK IN PROCEDURES:

All players must be present along with team manager(s)
(Individual late player check in will begin August 1st at the Moyer Sports Complex)

- Picture identification is required
 - ASA Photo ID card
 - Government issued ID
 - Copy of a birth certificate stapled to a copy of the their picture
- Players are to lineup in the order as they are listed on the team's Official ASA Championship Roster.
- Pick-up players will be processed after regular roster players. A player pick-up form is required and it must be signed by your local ASA Commissioner or his/her designee.
- All players will be required to complete the Official ASA Tournament Signature Form. This form is provided at check in.
- If a team has submitted a copy of their official roster then they must produce the original ASA Official Championship Roster at team check in in order to be eligible for tournament pool play
- All pre-purchased items (manager's meeting tickets, tournament passes, team social tickets) as well as players/coach passes will be distributed to the team manager at check in

- At least one coach must produce proof that they are ACE certified at team check in.
- ALL coaches and personnel on the field and/or in the dugout during play must produce proof that they have a background check cleared through ASA. This must be submitted at team check in.

MANAGER'S LUNCH:

This is a mandatory meeting for at least one manager per team. One manager is admitted free per team. One other manager may attend the luncheon but must purchase a ticket in advance (order form enclosed). The charge for additional lunch ticket is \$15.00 per person and advance order form must be received by July 18th. There will be limited tickets available for purchase at the door if available after pre purchases.

TEAM SOCIAL:

The team social and opening ceremonies will take place on Sunday, Jul 31st from 6:15 – 7:15 PM at the Salem Football Stadium located at 1008 Texas St Salem, VA 24153. Players and coaches will need their tournament pass to get onto the field and get their meal (given out at team check in). All parents and spectators will be seated in the stands. Following the team social and meal the opening ceremonies will take place. All teams are requested to participate and be dressed in matching or coordinated attire, but this does not have to be their uniforms. Please feel free to bring state, city, and team banners or flags. All teams will called by name and parade across the field.

MERCHANDISE:

Merchandise will be on sale for pre-tournament purchases, at team check-in, opening ceremonies, and throughout the tournament at each field location. Team IP is the merchandise vendor. Pretournament sales can be made using the pre-order flyer which will be posted on the website later.

GIFT EXCHANGE:

The traditional gift exchange for teams will take place after the first pool play game of the tournament for each team. In the event that there are 3 team pools, the exchange will take place between all 3 teams in that pool immediately following the first game of that pool (the third team in the pool will play on the same field immediately following the first game). This is a customary tradition but not mandatory. Usually teams make 18 gift bags.

Gift Ideas

- Something representing the tournament, your team or your team's home area.
- Team Pins/Magnets/Stickers/Key Chain
- Gift Bag with useful items such as Chap Stick, hair ties, sunblock, eye-black, etc.
- Personally decorated softball ornaments.
- Team craft projects of necklaces or headbands or hair bows in team colors.

PIN TRADING:

Pin trading will take place at the team social

WEATHER:

In the event the tournament cannot be completed within the scheduled time frame, the procedures found in ASA Code Article 510 H. 02 will be used to determine the official order of finish. Games postponed in the event of inclement weather will be made up as determined by the tournament director.

It is the responsibility of the team manager to obtain inclement weather information. This information will be posted on the official tournament website www.roanokevalleyasanationals.com and also available on the weather hotline 540-966-6900. You may also visit the Moyer Sports Complex for rescheduling information.

PRACTICE FIELDS:

Field reservations for team practices will be scheduled by emailing Jim Farmer at jfarmer@botetourtva.gov starting July 13th. Each scheduled practice will be for 1 hour 30 minutes. There will be no practice time during the opening ceremonies.

TOURNAMENT FORMAT:

Two pool play games followed by double elimination. Pool play will be held on Monday, Aug 1st and Tuesday, Aug 2nd with each team playing one game per day. The pool play games will seed the teams into the double elimination bracket. Double elimination bracket play will begin on Wednesday, Aug 3rd with the championship games taking place on Sunday, Aug 7th.

TOURNAMENT DRAW:

Pool Play draw will be completed pre-tournament per Article 511 of the ASA Code. Pool Play drawing will be held on July 26th at Salem Parks & Recreation 620 Florida St Salem, VA 24153 at 9:00am and will be made available online at www.tournamentasa.com and www.roanokevalleyasanational.com on July 27th and paper copies will be distributed at check in.

Bracket draw will be held on Tuesday, Aug 2nd, at Moyer Sports Complex as pool play games are completed. A team coach has 1 hour to come to the Moyer Sports Complex (2nd story of the tower) upon the completion of his/her 2nd pool play game. More information about this process will be given at the manager's Meeting.

GAME TIMES:

Follow the times listed on the official tournament bracket posted at each field. Teams should be prepared to play ½ hour prior to game time. Teams not present at game time may be considered a forfeit.

ASA RULES:

All playing rules and regulations will be governed by the 2015 ASA Official Guide and Rule Book.

RUN RULE:

A run rule of fifteen after three, twelve after four innings, or eight after five full innings will apply (ASA Rule 5, Section 9). No inning shall start after 1 hour and 40 minutes (ASA Rule 5, Section 10).

PROTESTS:

The Tournament Committee will decide all protests. As manager, please be familiar with the rules of the game, including proper protest procedures.

UNIFORMS:

Players on a team shall properly wear uniforms that are alike in color, trim and style (ASA Official Playing Rules, Rule 3 Section 6 and 7). Coaches must be neatly attired, dressed alike or in a team uniform, and in accordance with the color code of the team.

AWARDS:

Awards will be given in accordance with ASA Code Article 606 B. 02

DUGOUTS: The team at the top of the bracket will use the first base dugout. The team at the bottom of the bracket will use the third base dugout. If a team plays “back to back” games they can stay in the dugout.

HOME TEAM: A coin toss prior to the start of each game shall determine the home team.

LINE UPS / COIN TOSS: Tournament officials will provide the line-up cards for each team. The coin toss will take place 20 minutes prior to game start time. The coach will meet the umpires on the first base side behind the dugout. Coaches will provide a lineup card to the umpire. Coach is responsible for taking a copy of the lineup card to official scorekeeper/scoreboard worker.

- Botetourt Sports Complex - 3rd story of the tower
- Moyer Sports Complex - 3rd story of the tower
- Darrel Shell - behind home plate

TRAINERS: Athletic trainers will be provided on site throughout the tournament

CONCESSIONS: Concessions will be available at all complexes and will run from start to finish. We request that no outside food or coolers (other than team cooler) be brought into the complex. Team picnics and/or cookouts must be done outside the softball parks. Teams are requested to leave areas clean and free from trash

FIELD LOCATIONS:	Moyer Sports Complex	Darrell Shell Park	Botetourt Sports Complex
	1000 Union St	6318 Merriman Rd	160 Preston Parkway
	Salem, VA 24153	Roanoke, VA 24018	Troutville, VA 24175

GATE ADMISSIONS: All spectators, players, coaches, and managers must present passes in order to enter the complexes. Any person leaving must have the ticket or tournament pass to re-enter

Complementary passes will be provided to the following individuals:

- All players listed on the ASA Official Roster
- 3 Coaches/Managers – must show proof of background check at check-in
- Collegiate coaches with proper ID (please contact the tournament director)

TICKET PRICES:	Adult Tournament Pass (Mon – Sun)	\$40.00
	Youth/Senior Tournament Pass (ages 6-17, 65+) (Mon – Sun)	\$20.00
	Adult Daily Pass	\$ 8.00
	Youth/Senior Daily Pass (ages 6-17, 65+)	\$ 5.00

Advance Tournament Pass Purchase - Teams may purchase tournament passes in advance by mail in only. Orders should be placed by team with one form and check for the entire order. The Tournament Pass Pre-Order Form is enclosed and must be received by July 18, 2016.

HOUSING

Virginia's Blue Ridge, Roanoke Valley in association with Salem Parks and Recreation have teamed up with HBC Event Services to offer discounted hotel accommodations for this event. These special hotel rates are only available via this website.

<http://www.roanokevalleyasanationals.com/>

click on "Hotels"

Not all of the hotels you may search for are in Roanoke, Salem or Botetourt County. When you see the Virginia's Blue Ridge Roanoke Valley logo, you will know that the hotel is located in Roanoke, Salem, or Botetourt County, Virginia and will be nearer to the tournament. The actual distance to the tournament for each hotel is listed below the hotel address.

Many choices and factors that go into making a decision on where to stay for your tournament experience. The hotels listed by Piedmont Virginia ASA have been chosen for a number of reasons. This chart is designed to help you in your decision making process.

PROS	CONS
Located close to selected ball fields.	Your choice may cause you unexpected delays in driving distances to and from the ball fields and may run into commute traffic which is heavy in the area.
Varying price ranges with many selected amenities that teams enjoy such as laundry facilities, breakfast options, and willingness to work with youth groups.	No laundry facilities, no food options, unsure of the quality, unwillingness to work with youth groups. May be in unusual or undesirable locations.
Nearby shopping, restaurants and other youth related attractions.	May be inconvenient to attractions that we know our youth groups enjoy
Adds to your Tournament Experience as you are in the middle of the action including opening ceremonies, other games and closing ceremonies.	Far from the action causing the players and families to be separate from the tournament activities.
Selected hotels and properties make it possible for Piedmont Virginia ASA to bring events to the local community.	Have no connection with softball or the local community that brings events to the Region.
Prices are VERY reasonable.	You may pay less, but you get far less.



Tournament Pass Pre-Order

This form is due Jul 18, 2016

Team Name: _____

Manager: _____ Phone: _____

Email: _____

Payment: ☐ Check ☐ Money Order

Checks Payable to: Piedmont Virginia ASA

Weekly Tournament Passes		#Ordered	Sub-Total Cost
Adult (Ages 18-64)	\$40.00	_____	\$_____
Children/Seniors (6-17 or 65+)	\$20.00	_____	\$_____

*Children 5 and under FREE

TOTAL ENCLOSED FOR PASSES \$_____

Mail to: Salem Parks & Recreation
ATTN: ASA/USA 12U Nationals
620 Florida St
Salem, VA 24153

Manager Luncheon Tickets

This form is due Jul 18, 2016

Team Name: _____

Manager: _____ Phone: _____

Email: _____

Payment: ☐ Check ☐ Money Order

Checks Payable to: Piedmont Virginia ASA

Each team will receive one (1) free tickets to the manager's luncheon. For an additional \$15 per coach, you may bring extra coaches. You must PRE-ORDER these tickets as we have to order extra lunches from the caterer.

Quantity of Extra Tickets = _____ x \$15 = \$ _____

Mail to: Salem Parks & Recreation
 ATTN: ASA/USA 12U Nationals
 620 Florida St
 Salem, VA 24153